

**ORDERSIMPLE**

ORDER DOCS MADE EASY.

FREE FICTIONAL PREVIEW

# Five documents. One clear system.

A coordinated sample set for Shopify merchants:  
invoice, packing slip, picking worksheet, gift receipt  
and return form.

INVOICE

PACK

PICK

GIFT

RETURN

Fictional data only - no customer or order data used.

US\$9.99/month | 14-day free trial | Shopify billing

ASTER & ROW

89 Cedar Lane, Portland, OR 97205

INVOICE / ORDER SUMMARY

ORDER #1001

July 27, 2026

BILLED TO

Jordan Lee

143 Grove Street | Portland, OR 97209

PAID

| ITEM                        | QTY | UNIT    | TOTAL   |
|-----------------------------|-----|---------|---------|
| Linen Market Tote - Natural | 2   | \$24.00 | \$48.00 |
| Brass Key Tray - Small      | 1   | \$32.00 | \$32.00 |
| Studio Notebook - Clay      | 1   | \$18.00 | \$18.00 |

|              |                 |
|--------------|-----------------|
| Subtotal     | \$98.00         |
| Shipping     | \$8.00          |
| Tax          | \$8.48          |
| <b>TOTAL</b> | <b>\$114.48</b> |

Thank you for choosing thoughtfully made everyday goods.

ASTER & ROW

PACKING SLIP

ORDER #1001 | 3 LINES | 4 UNITS

SHIP TO  
Jordan Lee  
143 Grove Street, Portland, OR 97209

PACK THESE ITEMS

|    |                                                            |       |
|----|------------------------------------------------------------|-------|
| 01 | <div>Linen Market Tote</div> <div>Natural   TOTE-NAT</div> | QTY 2 |
| 02 | <div>Brass Key Tray</div> <div>Small   TRAY-BR-S</div>     | QTY 1 |
| 03 | <div>Studio Notebook</div> <div>Clay   NOTE-CLAY</div>     | QTY 1 |

CUSTOMER NOTE

Packed with care. Questions? Reply to your order confirmation and include order #1001.

PICKING WORKSHEET

INTERNAL USE

ORDER #1001 | ROUTE A | BIN SEQUENCE

| DONE                     | BIN  | ITEM              | VARIANT / SKU      | QTY |
|--------------------------|------|-------------------|--------------------|-----|
| <input type="checkbox"/> | A-04 | Linen Market Tote | Natural / TOTE-NAT | 2   |
| <input type="checkbox"/> | B-11 | Brass Key Tray    | Small / TRAY-BR-S  | 1   |
| <input type="checkbox"/> | D-03 | Studio Notebook   | Clay / NOTE-CLAY   | 1   |

HANDOFF CHECK

- ☐ All quantities verified
- ☐ Packing slip added
- ☐ Parcel sealed and labelled

**ASTER & ROW**

A SMALL SOMETHING, CHOSEN FOR YOU

GIFT ORDER #1001

Linen Market Tote - Natural x2

Brass Key Tray - Small x1

Studio Notebook - Clay x1

"For the everyday moments worth making a little more beautiful."

No prices shown

Returns: visit [asterandrow.example/returns](https://asterandrow.example/returns) with order #1001.

# RETURN FORM

ORDER #1001

Use this form to identify the items being returned. Review the merchant's current return policy before shipping.

CUSTOMER

Jordan Lee

EMAIL

jordan@example.test

ITEMS TO RETURN

|                          |                             |                          |
|--------------------------|-----------------------------|--------------------------|
| <input type="checkbox"/> | Linen Market Tote - Natural | QTY <input type="text"/> |
| <input type="checkbox"/> | Brass Key Tray - Small      | QTY <input type="text"/> |
| <input type="checkbox"/> | Studio Notebook - Clay      | QTY <input type="text"/> |

REASON

|                                       |                                     |                                  |                                |
|---------------------------------------|-------------------------------------|----------------------------------|--------------------------------|
| <input type="checkbox"/> Changed mind | <input type="checkbox"/> Wrong item | <input type="checkbox"/> Damaged | <input type="checkbox"/> Other |
|---------------------------------------|-------------------------------------|----------------------------------|--------------------------------|

MERCHANT INSTRUCTIONS

Request return authorization before shipping. Include this form in the parcel and keep the tracking receipt. Eligibility and refund timing follow the merchant's published policy.

YOUR STORE · YOUR BRAND · YOUR WORDING

# Ready to replace generic order docs?

OrderSimple turns one guided brand setup into five coordinated Shopify Order Printer templates. Preview with fictional data, download the Liquid files, then paste and verify them under your control.

5

coordinated documents

3

visual collections

0

order-data permissions

14

days free

**START THE 14-DAY FREE TRIAL**

US\$9.99/month or US\$99/year · Shopify billing

<https://orderdocumentstudio.com/ordersimple>