

EV Charger Site Survey and Commissioning Notebook

Connect power, placement, pathways, commissioning, and owner handoff.

Unresolved power, civil, access, and network details create rework after the crew mobilizes.

01 BRIEF

CAPTURE ONCE. HAND OFF CLEANLY.

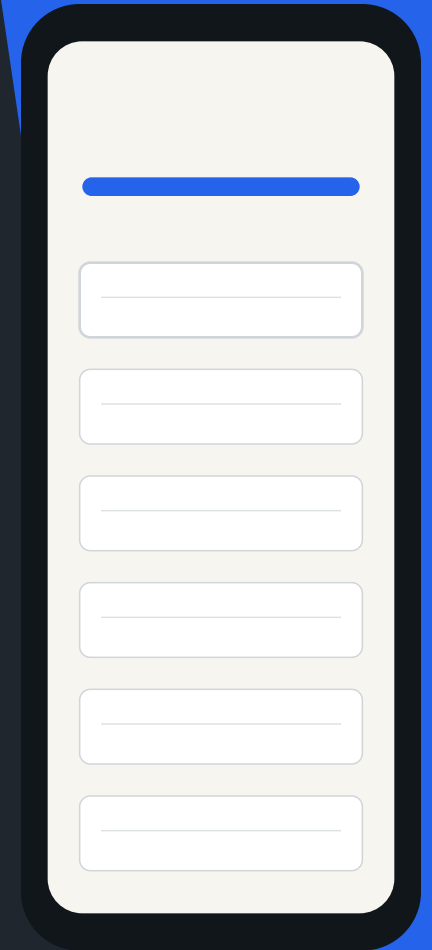
02 SURVEY

CAPTURE ONCE. HAND OFF CLEANLY.

03 ROUTE

CAPTURE ONCE. HAND OFF CLEANLY.

GALLERY EDITION - FREE PUBLIC NOTE



Site Brief and Charging Objectives

BRIEF

SURVEY

ROUTE

DECIDE

VERIFY

HANDOFF

PROJECT AND SITE

CLIENT AND AUTHORIZED CONTACT

CHARGING USE CASE

VEHICLE MIX AND DWELL TIME

PRESENT AND FUTURE PORT COUNT

OPERATING AND ACCESS HOURS

OWNER DECISION DEADLINE

SURVEY LIMITS AND EXCLUSIONS

REF	QUESTION / CONDITION	IMPACT	OWNER	DUE	STATUS

Electrical Service and Panel Snapshot

BRIEF

SURVEY

ROUTE

DECIDE

VERIFY

HANDOFF

Electrical Service and Panel Snapshot

Record the source, unit, and operating condition beside every value

TEST/POINT	SOURCE/PANEL	OBSERVED VALUE	UNIT	CONDITION	REFERENCE

REFERENCE CONDITION / BASELINE

INTERPRETATION / LIMITATION

NEXT TEST / NEXT ACTION

EVSE Location and Stall Survey

BRIEF

SURVEY

ROUTE

DECIDE

VERIFY

HANDOFF

AREA / ASSET / WORK UNIT

LOCATION / REFERENCE

PHOTO / SOURCE IDS

LOCATION	ASSET/AREA	EXISTING CONDITION	PROPOSED WORK	CONSTRAINT	PHOTO REF

SKETCH / SEQUENCE / WORKING NOTES

UNKNOWNNS / DECISION NEEDED

Cable Path and Civil Work Sketch

BRIEF

SURVEY

ROUTE

DECIDE

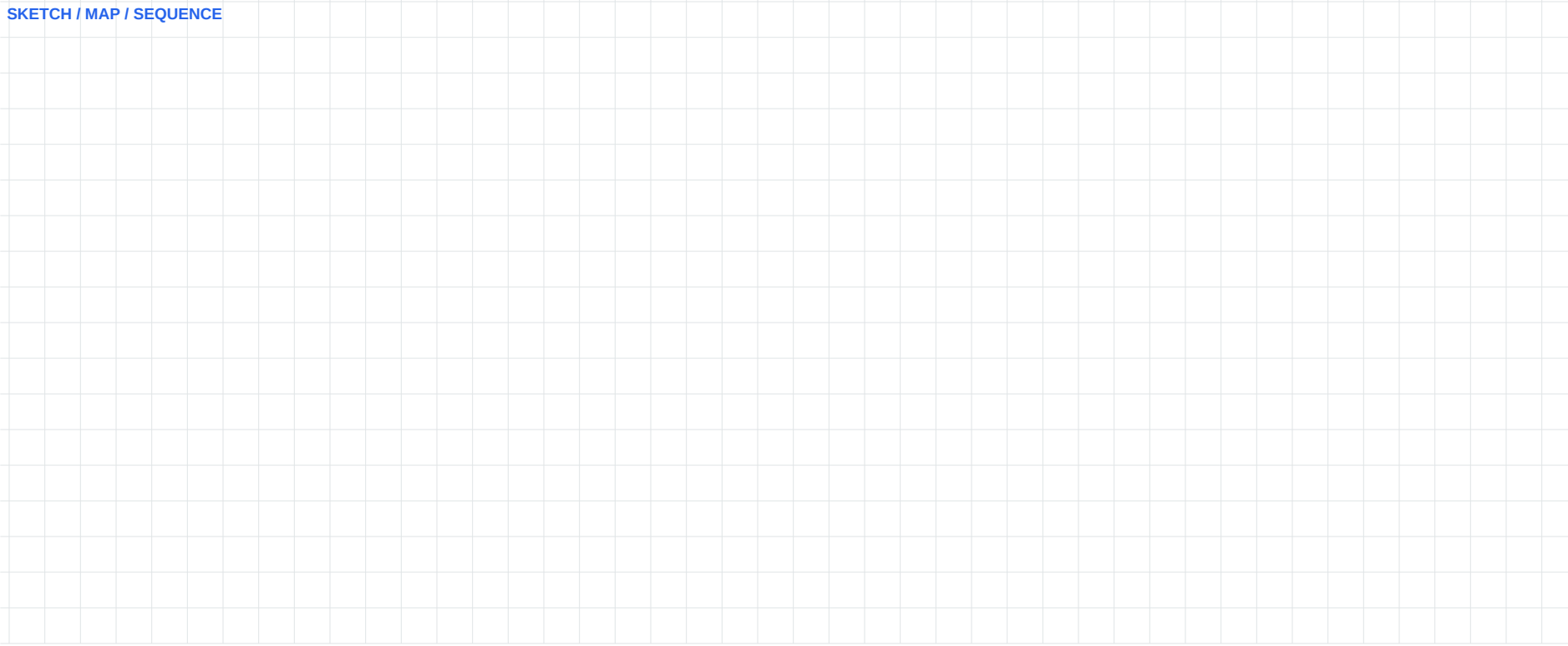
VERIFY

HANDOFF

AREA / ASSET / DRAWING REFERENCE

PHOTO / SOURCE REFERENCES

SKETCH / MAP / SEQUENCE

A large grid area for sketching cable paths and civil work. The grid is composed of 30 columns and 20 rows of squares, providing a structured space for drawing and mapping.

Constraints, Decisions, and Evidence

BRIEF

SURVEY

ROUTE

DECIDE

VERIFY

HANDOFF

PHOTO / EVIDENCE 1

REF / LOCATION

OBSERVATION

PHOTO / EVIDENCE 2

REF / LOCATION

OBSERVATION

PHOTO / EVIDENCE 3

REF / LOCATION

OBSERVATION

ID	FINDING / CHANGE	IMPACT	OWNER	DUE	STATUS

EVIDENCE SUMMARY / HANDOFF TREATMENT

Commissioning Test Record

BRIEF

SURVEY

ROUTE

DECIDE

VERIFY

HANDOFF

AREA / ASSET / WORK UNIT

LOCATION / REFERENCE

PHOTO / SOURCE IDS

LOCATION	ASSET/AREA	EXISTING CONDITION	PROPOSED WORK	CONSTRAINT	PHOTO REF

SKETCH / SEQUENCE / WORKING NOTES

UNKNOWNNS / DECISION NEEDED

Owner Handoff and Open Items

- BRIEF
- SURVEY
- ROUTE
- DECIDE
- VERIFY
- HANDOFF

Handoff gate

Close the record only when every exception has an owner and next step

- ☐ Installed asset IDs recorded

☐ Commissioning observations complete

☐ Manuals and warranties listed

☐ Training topics recorded

☐ Location changes documented

☐ Punch items have owners

☐ Network owner identified

☐ Archive filename assigned

CLIENT-READY OUTCOME SUMMARY

OPEN WORK / LIMITATION / QUOTE ITEM

PRIORITY	NEXT ACTION	EVIDENCE / SOURCE	OWNER	DUE	STATUS