

FIELD-READY IPAD NOTEBOOK

# Generator Service and Load-Test Logbook

**Keep asset identity, readings, alarms, corrective work, and final control state together.**

Critical test details and final ATS or controller states can be lost across service notes and screenshots.

## 01 IDENTIFY

CAPTURE ONCE. HAND OFF CLEANLY.

## 02 INSPECT

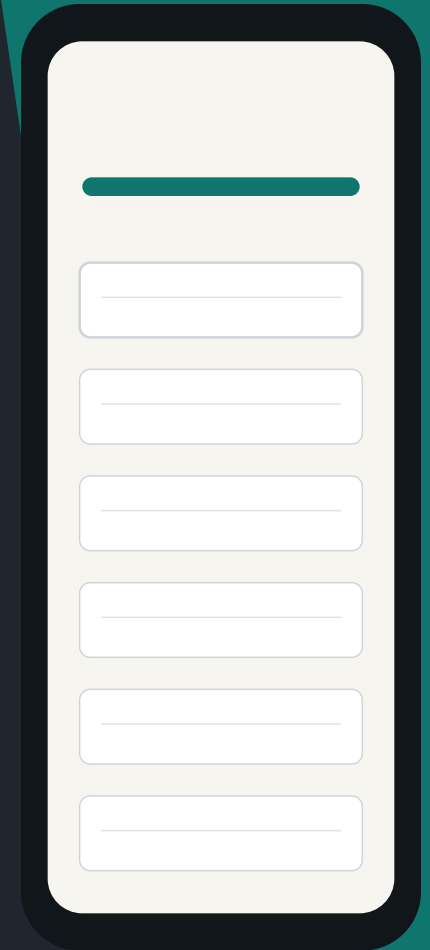
CAPTURE ONCE. HAND OFF CLEANLY.

## 03 EXERCISE

CAPTURE ONCE. HAND OFF CLEANLY.

GALLERY EDITION - FREE PUBLIC NOTE

Duplicate the clean master before every job. Keep completed records private.



# Facility and Asset Profile

IDENTIFY

INSPECT

EXERCISE

MEASURE

CORRECT

HANDOFF

FACILITY AND WORK ORDER

GENERATOR ASSET ID

REQUESTED SERVICE/TEST

CRITICAL OPERATING CONSTRAINTS

AUTHORIZED CONTACT

ATS ASSET ID

APPROVED PROCEDURE REFERENCE

TECHNICIAN AND TEST EQUIPMENT

| REF | QUESTION / CONDITION | IMPACT | OWNER | DUE | STATUS |
|-----|----------------------|--------|-------|-----|--------|
|     |                      |        |       |     |        |
|     |                      |        |       |     |        |
|     |                      |        |       |     |        |
|     |                      |        |       |     |        |

# Pre-Start Condition Check

IDENTIFY

INSPECT

EXERCISE

MEASURE

CORRECT

HANDOFF

PHOTO / EVIDENCE 1

REF / LOCATION

OBSERVATION

PHOTO / EVIDENCE 2

REF / LOCATION

OBSERVATION

PHOTO / EVIDENCE 3

REF / LOCATION

OBSERVATION

| ID | FINDING / CHANGE | IMPACT | OWNER | DUE | STATUS |
|----|------------------|--------|-------|-----|--------|
|    |                  |        |       |     |        |
|    |                  |        |       |     |        |
|    |                  |        |       |     |        |
|    |                  |        |       |     |        |

EVIDENCE SUMMARY / HANDOFF TREATMENT

# Engine, Battery, and Controls

IDENTIFY

INSPECT

EXERCISE

MEASURE

CORRECT

HANDOFF

Engine, Battery, and Controls

Mark only what was actually observed; use notes for limits and exceptions

☐ Facility and asset IDs matched

☐ Leaks and visible condition noted

☐ Controller alarms captured

☐ Abnormal operation recorded

☐ Approved procedure referenced

☐ Fuel status recorded

☐ ATS reference confirmed

☐ Final state verified

☐ Starting control state recorded

☐ Battery condition recorded

☐ Timed readings logged

☐ Owner notification recorded

OBSERVED EXCEPTION / LIMITATION

REQUIRED ACTION / OWNER / DUE

| ID | FINDING | EVIDENCE | OWNER | DUE | STATUS |
|----|---------|----------|-------|-----|--------|
|    |         |          |       |     |        |
|    |         |          |       |     |        |

# Operational and Load-Test Readings

IDENTIFY

INSPECT

EXERCISE

MEASURE

CORRECT

HANDOFF

## Operational and Load-Test Readings

Record the source, unit, and operating condition beside every value

| ELAPSED/TEST | LOAD/MODE | OBSERVED VALUE | UNIT | CONDITION | NOTES |
|--------------|-----------|----------------|------|-----------|-------|
|              |           |                |      |           |       |
|              |           |                |      |           |       |
|              |           |                |      |           |       |
|              |           |                |      |           |       |
|              |           |                |      |           |       |
|              |           |                |      |           |       |
|              |           |                |      |           |       |

REFERENCE CONDITION / BASELINE

INTERPRETATION / LIMITATION

NEXT TEST / NEXT ACTION

# ATS Event and Evidence

IDENTIFY

INSPECT

EXERCISE

MEASURE

CORRECT

HANDOFF

PHOTO / EVIDENCE 1

REF / LOCATION

OBSERVATION

PHOTO / EVIDENCE 2

REF / LOCATION

OBSERVATION

PHOTO / EVIDENCE 3

REF / LOCATION

OBSERVATION

| ID | FINDING / CHANGE | IMPACT | OWNER | DUE | STATUS |
|----|------------------|--------|-------|-----|--------|
|    |                  |        |       |     |        |
|    |                  |        |       |     |        |
|    |                  |        |       |     |        |
|    |                  |        |       |     |        |

EVIDENCE SUMMARY / HANDOFF TREATMENT

# Defects and Corrective Actions

IDENTIFY

INSPECT

EXERCISE

MEASURE

CORRECT

HANDOFF

AUTHORIZED SCOPE / APPROVED CHANGE

WORK PERFORMED / CURRENT STATUS

| PART/MATERIAL | PART NO. | QTY | REASON | STATUS |
|---------------|----------|-----|--------|--------|
|               |          |     |        |        |
|               |          |     |        |        |
|               |          |     |        |        |
|               |          |     |        |        |
|               |          |     |        |        |
|               |          |     |        |        |

LABOR / TIME / SEQUENCE

EVIDENCE REFERENCES

UNFINISHED / RETURN WORK

# Final State and Owner Handoff

IDENTIFY

INSPECT

EXERCISE

MEASURE

CORRECT

HANDOFF

Handoff gate

Close the record only when every exception has an owner and next step

☐ Test outcome summarized

☐ Defects and restrictions listed

☐ Parts and work itemized

☐ Retest owner assigned

☐ Control mode verified

☐ Breaker/ATS state recorded

☐ Owner notified

☐ Next service or action recorded

CLIENT-READY OUTCOME SUMMARY

OPEN WORK / LIMITATION / QUOTE ITEM

| PRIORITY | NEXT ACTION | EVIDENCE / SOURCE | OWNER | DUE | STATUS |
|----------|-------------|-------------------|-------|-----|--------|
|          |             |                   |       |     |        |
|          |             |                   |       |     |        |
|          |             |                   |       |     |        |